

U.S. GOVERNMENT PRINTING OFFICE
San Francisco, California

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS
For the Procurement of

Tabloid Periodicals

as requisitioned from the U.S. Government Printing Office (GPO) by
Various Government Agencies

Single Award in Four Categories

from November 1, 2003 to as late as October 31, 2006*

BID OPENING: Bids shall be publicly opened at 2:00 PM, prevailing San Francisco time, on October 9, 2003. For information of a technical nature call Richard Lee at (707) 748-1970. (No collect calls.)

PRODUCTION AREAS: It is assumed that production facilities used in the manufacture of the product(s) ordered under Category 2 of this contract will be located within 130-km (80 miles) of Menlo Park, CA. It is assumed that production facilities used in the manufacture of the product(s) ordered under Categories 3 and 4 of this contract will be located within 130-km (80 miles) of Oakland, CA.

Any bidder intending to use production facilities outside this area should furnish information, with the bid, which will on its face demonstrates ability to meet the schedule requirements. The determination by the Government of the acceptability of this information in no way relieves the successful bidder of the responsibility for compliance with these schedule requirements.

SPECIAL ATTENTION IS DIRECTED TO THE FOLLOWING ITEMS:

* The term of this contract is for one base year, beginning November 1, 2003 and two option years: See "Option to Extend the Term of the Contract," "Economic Price Adjustment," and "Notification" clauses located in Section 1 of the contract.

An abstract of the previous of Category 4 contract prices can be retrieved at:
<http://www.gpo.gov/procurement/abstracts/sanfran> No previous contract prices are available for Categories 1, 2 and 3 because the publications are new or have been substantially revised. Bidders are to note changes throughout the new contract specifications.

Quotes may be submitted via fax machine: See page 2.

To submit a bid, the contractor must return the GPO Form 910 and the 'Schedule of Prices' (included herein): See bid envelope instructions on the last page of this bid package.

SECTION 1 - GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS AND QUALITY ASSURANCE THROUGH ATTRIBUTES: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 5-99)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 4-96)). In case of conflict between these specifications and GPO Contract Terms and/or Quality Assurance Through Attributes Program, these specifications will govern.

CONTRACTING METHOD: Contract bidders are required to submit a sealed bid or a facsimile bid (see 'FACSIMILE BIDS'). This contract will be awarded in accordance the U. S. Government Printing Office Printing Procurement Regulation (PPR: GPO Publication 305.3, Rev. 99), Chapter VII, Section 1.

FACSIMILE BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that reject any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to GPO fax number: (707) 748-1981, one bid per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
 - (1) Receipt of garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

USE OF THE METRIC SYSTEM: Physical measurements herein are typically stated with the metric dimensions first, followed in parenthesis by the inch/pound equivalent. At a future date, metric measurements will be used exclusively in contract specifications.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes — Level III
- (b) Finishing Attributes — Level III

Inspection Levels from ANSI/ASQC Z1.4:

- (a) Non-destructive Tests — General Inspection Level I.
- (b) Destructive Tests — Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Furnished Copy (as applicable)
P-8. Halftone Match (Single, Double Impression)	Furnished Copy (as applicable)
P-9. Solid and Screen Tint Color Match	Pantone Color Match
P-10. Process Color Match	Psychological Reference Colors*

* Psychological Reference Colors: These are colors, which are seen regularly, easily recognized and readily remembered. Psychological research has shown that people tend to agree on the appearance of these basic color references. Examples of such psychological reference colors include blue sky, green grass, red apples and human flesh.

OPTION TO EXTEND THE TERM OF THE CONTRACT: The Government may extend the term of this contract by written notice to the contractor no later than the expiration date of the current contract term. If the Government exercises an option, the extended contract shall be considered to include this provision. The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

Notwithstanding the preceding paragraph, at the request of the Government, the term of any contract resulting from this solicitation may be further extended for a period of time mutually agreeable to the GPO and the contractor.

RECOVERED MATERIALS PROGRAM: The Government Printing Office is promoting the use of recovered materials in its contracts to the maximum extent practicable, provided all specification requirements are met. Offerors are encouraged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

Recovered materials shall mean "recovered fiber" or "postconsumer recovered fiber" as defined in "Government Paper Specification Standards No. 11", published by the Joint Committee on Printing. However, when used in conjunction with the cotton/linen content of paper, "recovered fiber" means a postconsumer fiber and "recovered material" means a preconsumer fiber.

By submission of a bid or offer, or by substantial performance on a small purchase, the offeror certifies that the paper to be supplied contains at least the minimum percentage of recovered materials in the paper products as specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

When the use of recovered materials is specified, the contractor shall maintain manufacturer/mill accounting and record summaries on the fiber weight content used as feed stock, for the purposes of Government audit, that will verify (a) the contractor's certification of the minimum percentage of recovered materials used in the performance of the contract, (b) that the paper and paper products are in compliance with the specification requirements, and (c) the paper is manufactured in accordance with the Environmental Protection Agency (EPA) Paper Products Recovered Materials Advisory Notice (61 FR 26985, May 29, 1996) whether the products are manufactured by the contractor or another paper mill. The contractor, if not the manufacturer, shall obtain this information from the paper manufacturer. The contractor shall maintain, and make available to the Government, these documents for one year after the expiration of the contract. Nothing in this clause shall excuse the contractor from furnishing the specified paper.

PAYMENT: Submit all vouchers to: Comptroller, Stop FMCE, Financial Management Service, U.S. Government Printing Office, Washington, D.C. 20401.

ORDERING: Items to be furnished under this contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under this contract from November 1, 2003 to as late as October 31, 2006. All print orders issued hereunder are subject to the terms and conditions of this contract. This contract shall control in the event of conflict with any print order. When mailed, a print order shall be "issued" for purposes of this contract at the time the Government deposits the order in the mail.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that contractor will not accept an order providing for the accelerated delivery may be specified under this contract, and if the delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

Price adjustment period: For the purpose of this clause, the contract shall be divided into as many as three periods. The first (base) period shall extend from November 1, 2003 to October 31, 2004. Each additional one-year option period shall extend from November 1 to October 31 of the subject year. The first workday of the option period(s) shall be the effective date of the price adjustment period. There shall be no price adjustment for orders placed during the first (base) period of this contract.

Price adjustment: The contract prices for orders placed during the one-year option period(s) shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food, Seasonally Adjusted," published monthly in the CPI Detailed Report by the U.S. Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index - All Urban Consumers, for Commodities less Food (seasonally adjusted) as follows:

First option period prices: An index shall be calculated by averaging the 12 seasonally adjusted months ending three months prior to the expiration of the first (base) period of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the primary base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the first (or only) option period:

First *option* period prices = first (base) period prices \pm first price adjustment.

Second option period prices (if a second option period is exercised): An index shall be calculated by averaging the 12 seasonally adjusted months ending three months prior to the expiration of the first *option* period of the contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the first *option* period, called the secondary base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the second option period:

Second option

period prices = first (base) period prices \pm first price adjustment \pm second price adjustment

- (2) The contractor shall apply the applicable aforementioned percentage price increase or decrease against the total price of the invoice (excluding separate postage or transportation costs not included within the first (base) period contract prices). Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises on option, the extended contract shall be considered to include this economic price adjustment clause.

NOTIFICATION: The contractor will be notified in writing of availability or nonavailability of funds and of the Contracting Officer's decision to exercise or not to exercise the option to extend performance for an additional one-year period. This notification will occur no later than the expiration date of the current contract term: Failure to do so will effect cancellation of the contract.

SECTION 2.- SPECIFICATIONS

SCOPE: These specifications for Categories 1, 2, 3 and 4 cover the production of various tabloid periodicals requiring such operations as File Transfer Protocol (FTP) receipt/retrieval of furnished digital copy, output from furnished digital files, fax'd proofs, Quality Level 3 printing, folding, binding, labeling, packing and (as quickly as overnight) delivery.

TITLE: Tabloid Periodicals.

CATEGORY 1:

*The
Challenge*

FREQUENCY OF ORDERS: Monthly

APPROX. QTY. PER ISSUE: 800

NUMBER OF PAGES: 8,12

PAGE SIZE: 289 x 381 mm
(11-3/8 x 15")

GOVERNMENT TO FURNISH: The Army will furnish digital copy consisting of Windows 2000 compatible PageMaker 7.0, PhotoShop 7.0, and Illustrator files with furnished fonts a GPO Form 952.

The Army will upload the furnished digital copy onto the contractor's File Transfer Protocol (FTP) site, from which the contractor will be required to retrieve the furnished digital job contents.

Identification markings, except GPO imprint, carried on copy or films must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must also be able provide digital means, methods and software necessary for the operation and support of the aforementioned professional publishing software (up to and including the most recent version).

Immediately upon receipt and prior to image processing, the contractor shall be responsible for reviewing files on the furnished digital medium to insure that such features as bleeds, register marks and file output settings have been provided to correctly generate the required output media. These prepress responsibilities, as well as the provision of necessary trapping, are to be provided at no additional cost to the Government.

GENERATION OF PRINTING MEDIA: Digital files must be output at 1600 dpi or finer. All halftones produced by contractor are to be 85- to 110-line screens.

The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of the *Challenge*.

PROOFS: One set of faxed color page proofs, will be used to check only general imposition and content composition.

Similarly, the ordering agency will return the evaluated page proofs via fax transmission.

The contractor must not print prior to receipt of an "OK to print."

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February, 1999, and any subsequent amendments thereto.

White Offset Book, grammage of 90 gsm (25 x 38", 60 lbs. per 500 sheets), equal to JCP Code A60, with a minimum content of 30% postconsumer recovered fiber content.

PRINTING: The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *The Challenge*.

The first and last pages of each issue will print four-color process imagery, with the interior pages printing head-to-head in black ink only.

Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent.

MARGINS: Adequate gripper margins; follow trim marks on/in furnished medium.

BINDING: Fold first to page size of 289 x 381 mm (11-3/8 x 15"). Signature(s) are to be inset; no stitching required. Fold to final size of 189 x 191 mm (11-3/8 x 7-1/2").

PACKING: *Tie in units of 250, with turns of 50. Pack in shipping containers, not to exceed 20 kg (45 lbs) per carton.*

INSPECTION SAMPLES: Two copies of each issue of each periodical described in this contract must be sent, as soon as completed, for inspection to the U.S. Government Printing Office, Regional Printing Procurement Office, 536 Stone Road, Suite I, Benicia, CA 94510-11170, Attn: Inspection Samples.

These copies shall be considered as sample copies, and cannot be deducted from the total quantity ordered. The package or envelope containing these samples must be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which these samples were ordered. The contractor must comply with the shipping schedule regardless of this requirement for inspection samples. The contractor will be notified of the test results only if there are deficiencies.

DEPARTMENTAL QUALITY COPIES: All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

DISTRIBUTION: Deliver f.o.b. destination to: Public Affairs Officer, Sierra Army Depot, Bldg. P-1, Herlong, CA 96113; or to the address otherwise indicated on the print order.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

The following schedule begins upon notification of the receipt of the furnished materials at the contractor's FTP site. The figures below represent the number of workdays allowed to perform that requirement, beginning upon completion of preceding scheduled requirement.

Submission of page proofs or bluelines:	1
Fax'd proofs withheld:	2 hrs
Complete delivery:	2*

* Furnished material ready for pickup no later than 10:00 AM on the Monday prior to the last Thursday of the month. Complete production and delivery is to be made no later than 9:00 AM the following Thursday.

CATEGORY 2:

Interaction Point

FREQUENCY OF ORDERS:	Twice monthly.
APPROX. QTY. PER ISSUE:	2,000 to 2,500 (avg. 2,200)
NUMBER OF PAGES:	4, 6, 8 12 (avg.4)
PAGE SIZE:	279 x 432 mm (11 x 17")

GOVERNMENT TO FURNISH: The Stanford Linear Accelerator Center (SLAC) will furnish digital files of text on magnetic media containing Windows NT compatible Adobe InDesign 2.0, PhotoShop 5-7, Illustrator 7-10 files; furnished fonts and GPO Form 952.

SLAC will upload the furnished digital copy onto the contractor's File Transfer Protocol (FTP) site, from which the contractor will be required to retrieve the furnished digital job contents.

Identification markings, except GPO imprint, carried on copy or films must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must also be able provide digital means, methods and software necessary for the operation and support of the aforementioned professional publishing software (up to and including the most recent version).

Immediately upon receipt and prior to image processing, the contractor shall be responsible for reviewing files on the furnished digital medium to insure that such features as bleeds, register marks and file output settings have been provided to correctly generate the required output media. These prepress responsibilities, as well as the provision of necessary trapping, are to be provided at no additional cost to the Government.

GENERATION OF PRINTING MEDIA: Digital files must be output at 1600 dpi or finer. All halftones produced by contractor are to be 85- to 110-line screens.

The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *Interaction Point*.

PROOFS: No proofs will be required.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February, 1999, and any subsequent amendments thereto.

White Newsprint (Electrobrite, or equal), grammage of 52 gsm (24 x 36", 32 lbs. per 500 sheets), equal to JCP Code A10 (with minimum brightness of 68, which must remain consistent throughout the press run), with a minimum content of 40% postconsumer recovered fiber content.

PRINTING: The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *Interaction Point*.

Issues will print type, rules, solids, screentints and halftones in black plus a PMS spot color throughout, head-to-head.

Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent.

MARGINS: Adequate gripper margins; follow furnished trim marks.

BINDING: First fold to page size of 279 x 432 mm (11 x 17"), with masthead out. Signature(s) are to be inset; no stitching required. . Fold in half to final size of 279 x 216 mm (11-1/2 x 8-1/2"), with masthead out.

PACKING: Package in bundles of 10's, 20's, 50's and/or 100's, as specified on the print order. Pack in shipping containers.

DEPARTMENTAL QUALITY COPIES: All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

INSPECTION SAMPLES: Two copies of each issue of each periodical described in this contract must be sent, as soon as completed, for inspection to the U.S. Government Printing Office, Regional Printing Procurement Office, 536 Stone Road, Suite I, Benicia, CA 94510-1170, Attn: Inspection Samples.

These copies shall be considered as sample copies, and cannot be deducted from the total quantity ordered. The package or envelope containing these samples must be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which these samples were ordered. The contractor must comply with the shipping schedule regardless of this requirement for inspection samples. The contractor will be notified of the test results only if there are deficiencies.

DISTRIBUTION: Unless otherwise specified on the print order, deliver f.o.b. destination to: Stanford Linear Accelerator Center (SLAC), Attn: Katherine Belleview, 2575 Sandhill Road, Menlo Park, CA 94025

Deliver two inspection samples of each issue of each periodical to the Government Printing Office, as described under preceding 'INSPECTION SAMPLES'.

All expenses incidental to furnishing sample copies, must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

SLAC will upload the furnished digital copy onto the contractor's FTP site on the first and third Monday (or immediately following Tuesday) of each month. The copy may be furnished as early as Noon on Monday to as late as 5:00 PM on the immediately following Tuesday.

Complete production and delivery shall be made no later than Noon on the immediately following Wednesday.

CATEGORY 3:

Berkeley Lab View
(formerly *LBNL Currents*)

FREQUENCY OF ORDERS: Every two weeks.

APPROX. QTY. PER ISSUE: 5,000

NUMBER OF PAGES: 8

PAGE SIZE: 292 x 432 mm (11-1/2 x 17-1/2")

GOVERNMENT TO FURNISH: LBNL will furnish digital copy consisting of Mac-compatible CMYK QuarkXpress, Illustrator and PhotoShop digital files, including furnished Adobe fonts.

LBNL will upload the furnished copy onto the contractor's File Transfer Protocol (FTP) site, from which the contractor will be required to retrieve the furnished digital job contents.

Identification markings, except GPO imprint, carried on copy or films must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must also be able provide digital means, methods and software necessary for the operation and support of the aforementioned professional publishing software (up to and including the most recent version).

Immediately upon receipt and prior to image processing, the contractor shall be responsible for reviewing files on the furnished digital medium to insure that such features as bleeds, register marks and file output settings have been provided to correctly generate the required output media. These prepress responsibilities, as well as the provision of necessary trapping, are to be provided at no additional cost to the Government.

GENERATION OF PRINTING MEDIA: Digital files must be output at 1600 dpi or finer. All halftones produced by contractor are to be 85- to 110-line screens.

The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *The Berkeley Lab View*.

PROOFS: No proofs will be required.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February, 1999, and any subsequent amendments thereto.

No. 1 White Offset Book, grammage of 90 gsm (25 x 38", 60 lbs. per 500 sheets), equal to JCP Code A60, *minimum brightness of 91*), and with a minimum content of 30% postconsumer recovered fiber content.

PRINTING: The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *The Berkeley Lab View*.

Each issue will print four-color process imagery plus a PMS spot color throughout.

Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent.

MARGINS: Adequate gripper margins; follow furnished trim marks.

BINDING: Fold first to page size of 292 x 432 mm (11-1/2 x 17"). Signature(s) are to be inset; no stitching required. Fold in half to final size of 292 x 216 mm (11-1/2 x 8-1/2"), with masthead out.

PACKING: Pack suitable in shipping containers.

DEPARTMENTAL QUALITY COPIES: All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot.

Quantity <u>Ordered</u>	Number of <u>Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

INSPECTION SAMPLES: Two copies of each issue of each periodical described in this contract must be sent, as soon as completed, for inspection to the U.S. Government Printing Office, Regional Printing Procurement Office, 536 Stone Road, Suite I, Benicia, CA 94510-11170, Attn: Inspection Samples.

These copies shall be considered as sample copies, and cannot be deducted from the total quantity ordered. The package or envelope containing these samples must be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which these samples were ordered. The contractor must comply with the shipping schedule regardless of this

requirement for inspection samples. The contractor will be notified of the test results only if there are deficiencies.

DISTRIBUTION: Deliver f.o.b. destination, as specified on the print order, to:

Lawrence Berkeley National Lab (LBNL), Mailroom, Bldg 65B, Berkeley, CA 94727.

ARC, 1001 University Ave, Berkeley, CA 94727.

Lawrence National Berkeley Lab Public Information Dept., Bldg. 50 C, Berkeley, CA 94727.
Contractor to deliver the Dept. Quality Assurance "Blue Label" samples to this address. . (Pickup, return original materials to this address.)

Deliver two inspection samples of each issue of each periodical to the Government Printing Office, as described under preceding 'INSPECTION SAMPLES'.

All expenses incidental to furnishing sample copies must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material will be uploaded onto the contractor's FTP site for retrieval every other Thursday by 2:00 PM. Issues will require complete production and delivery by 8:00 AM the next day, Friday.

CATEGORY 4:

Newsline Weekly

FREQUENCY OF ORDERS: Weekly.

APPROX. QTY. PER ISSUE: 11,000 to 24,000
(avg. 17,000)

NUMBER OF PAGES: 4 to 16 (avg. 8)

PAGE SIZE: 279 x 432 mm
(11 x 17")

GOVERNMENT TO FURNISH: LLNL will furnish digital copy consisting of Macintosh-compatible PageMaker, QuarkXpress and/or PhotoShop and Illustrator files, furnished fonts and a GPO Form 952.

LBNL will upload the furnished copy onto the contractor's File Transfer Protocol (FTP) site, from which the contractor will be required to retrieve the furnished digital job contents.

Identification markings, except GPO imprint, carried on copy or films must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

The contractor must also be able provide digital means, methods and software necessary for the operation and support of the aforementioned professional publishing software (up to and including the most recent version) and shall possess a full complement of Adobe fonts.

Immediately upon receipt and prior to image processing, the contractor shall be responsible for reviewing files on the furnished digital medium to insure that such features as bleeds, register marks and file output settings have been provided to correctly generate the required output media. These prepress responsibilities, as well as the provision of necessary trapping, are to be provided at no additional cost to the Government.

GENERATION OF PRINTING MEDIA: Digital files must be output at min. 1600 dpi. All halftones produced by contractor are to be 85- to 110-line screens.

The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *The Newsline Weekly*.

PROOFS: No proofs will be required.

STOCK: The specifications of all stock furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February, 1999, and any subsequent amendments thereto.

White Newsprint (Electrobrite, or equal), grammage of 52 gsm (24 x 36", 32 lbs. per 500 sheets), equal to JCP Code A10 (with minimum brightness of 72, which must remain consistent throughout the press run), with a minimum content of 40% postconsumer recovered fiber content.

PRINTING: The contractor may use conventional films and plates or may utilize Computer-to-Plate means and methods to produce issues of *The Newslite Weekly*.

All issues will print head-to-head in four-color process throughout.

Ink used in the performance of this contract shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent.

MARGINS: Adequate gripper margins; follow furnished trim marks.

BINDING: First fold to page size of 279 x 432 mm (11 x 17"). Signature(s) are to be inset; no stitching required.

Then fold approx. 4,000 copies of each issue to final size of 216 x 279 mm (8-1/2 x 11"), with mailer panel out. Fold the balance to final size of 216 x 279 mm (8-1/2 x 11") with the mailer panel facing in, per instructions specified on the print order.

PACKING: Package in bundles of 10's, 20's, 50's and/or 100's, as specified on the print order. Pack in shipping containers.

DEPARTMENTAL QUALITY COPIES: All orders must be divided into equal sublots in accordance with the chart shown below. A random sample must be selected from each subplot. Do not choose copies from the same general area in each subplot.

Quantity <u>Ordered</u>	Number of <u>Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected samples must be packed separately and must be identified by a special government-furnished blue label, which is to be affixed to each affected container. These random sample copies must be recorded separately on all shipping documents and sent in accordance with the distribution list. The random inspection samples constitute a part of the total quantity ordered, and no additional charge will be allowed.

In addition, a copy of the PRINT ORDER/SPECIFICATION along with the signed selection certificate, which will be furnished, must be included with the samples.

INSPECTION SAMPLES: Two copies of each issue of each periodical described in this contract must be sent, as soon as completed, for inspection to the U.S. Government Printing Office, Regional Printing Procurement Office, 536 Stone Road, Suite I, Benicia, CA 94510-1170, Attn: Inspection Samples.

These copies shall be considered as sample copies, and cannot be deducted from the total quantity ordered. The package or envelope containing these samples must be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which these samples were ordered. The contractor must comply with the shipping schedule regardless of this requirement for inspection samples. The contractor will be notified of the test results only if there are deficiencies.

DISTRIBUTION: Unless otherwise specified on the print order, deliver f.o.b. destination to: Lawrence Livermore National Laboratory (LLNL), Mail Room, 1460 Vasco Rd. and Mesquite Way, Livermore, CA 94551.

NOTE: Distribution of each issue shall include delivery of 125 randomly selected Departmental Quality Samples (a.k.a. "Blue Label" samples) to: UC Lawrence Livermore Nat'l Laboratory, 7000 East Ave, Receiving, Attn: M. Gallardo, L-659, B/O #H202799, Livermore, CA 94550.

Note: Contractor's employee(s) or agents delivering material must be U.S. citizen(s). Proof of U.S. citizenship may be required upon request at LLNL.

Deliver two inspection samples of each issue of each periodical to the Government Printing Office, as described under preceding 'INSPECTION SAMPLES'.

All expenses incidental to furnishing sample copies, must be borne by the contractor.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511).

Furnished material will be uploaded onto the contractor's FTP site by 5:30 PM on each Thursday.*

Complete production and delivery shall be made no later than 6:30 AM on Friday, the next day.*

* **Scheduling Note:** The contractor shall be afforded additional time to deliver the *Newsline Weekly* should availability of the GFM be delayed: The extension of production schedule shall be in direct proportion to the time that the availability of the GFM is delayed by LLNL. For example, if the GFM is made available for FTP retrieval by the contractor at 6:15 PM (45 minutes late) on Thursday, then production and delivery shall be made by 7:15 AM (45 minutes late) the following morning. Etc.

SECTION 3.- DETERMINATION OF AWARD

Procurement under this solicitation will be divided into four categories as follows:

Category 1: Offset Book (QL 3) Tabloid(s) . (No radius restriction assumed).

Category 2: Newsprint (QL 3) Tabloid(s)

(Production assumed within 130 km (80 miles) of Menlo Park, CA).

Category 3: No. 1 Offset Book (QL 3) Tabloid(s)

(Production assumed within 130 km (80 miles) of Oakland, CA).

Category 4: Newsprint (QL 3) Tabloid(s)

(Production assumed within 130 km (80 miles) of Oakland, CA).

The Government will make an award in each category since it is anticipated that one firm may not be able to meet all of the requirements. The lowest bid will be determined by applying the prices offered in the "Schedule of Prices" to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered under this contract.

The following item designations correspond to those listed in the "Schedule of Prices".

CATEGORY 1:

I.	(1)	(2)
(a)	4	6.4
(b)	8	3.2
II.		
(a)	10	

CATEGORY 2:

I.	(1)	(2)
(a)	12	26.4
(b)	2	4.4
(c)	4	8.8
(d)	2	4.4

CATEGORY 3:

I.	(1)	(2)
(a)	26	130

CATEGORY 4:

I.	(1)	(2)
(a)	2	34
(b)	18	306
(c)	30	510
(d)	2	34
(a)	33	

SECTION 4.- SCHEDULE OF PRICES

Bids offered are f.o.b. destination.

Prices must include the cost of all required materials and operations for each item listed in accordance with these specifications.

Bidder must make an entry in each of the spaces provided, in the category or categories, for which the bids are submitted. Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

Fractional parts of 1,000 will be prorated at the 'Per 1,000' rate.

CATEGORY 1:

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations (excepting those listed under Item II) necessary for the complete production and distribution of the product listed in accordance with these specifications.

	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
<u>The Challenge:</u>		
(a) 8-page issue.....	\$_____	\$_____
(b) 12-page issue	\$_____	\$_____

II. ADDITIONAL OPERATIONS:

(a) Author's alterations (includes any
imagesetting charges).....per page \$_____

Initials

(Return this page in duplicate.)

CATEGORY 2:

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

<u>Interaction Point:</u>	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) 4-page issue.....	\$ _____	\$ _____
(b) 6-page issue	\$ _____	\$ _____
(c) 8-page issue.....	\$ _____	\$ _____
(d) 12-page issue	\$ _____	\$ _____

CATEGORY 3:

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations necessary for the complete production and distribution of the product listed in accordance with these specifications.

<u>Berkeley Lab View:</u>	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) 8-page issue.....	\$ _____	\$ _____

CATEGORY 4:

I. COMPLETE PRODUCT: Prices quoted shall include the cost of all required materials and operations (excepting those listed under Item II) necessary for the complete production and distribution of the product listed in accordance with these specifications.

<u>Newsline Weekly:</u>	<u>Makeready and/or Setup</u> (1)	<u>Running Per 1,000 Copies</u> (2)
(a) 4-page issue.....	\$ _____	\$ _____
(b) 8-page issue	\$ _____	\$ _____
(c) 12-page issue.....	\$ _____	\$ _____
(d) 16-page issue	\$ _____	\$ _____

Initials

(Return this page in duplicate.)

II. ADDITIONAL OPERATIONS:

- (a) Bundling newspapers in bundles of
10's, 20's, 50's or 100's.....per 1,000 bundles ... \$_____

For Category 2, 3 and 4 bidders only:

My production facilities are located within the assumed area of production: _____yes _____no

NOTICE: Bidders OUTSIDE the assumed production area specified on page one of these specifications should complete the following information.

1. Proposed carrier(s) for pickup of Government Furnished Material_____
 - a. Number of hours from acceptance of print order to pickup of Government Furnished Material:_____
 - b. Number of hours from pickup of Government Furnished Mat'l to delivery at contractor's plant:_____
2. Proposed carrier(s) for delivery of completed product:_____
 - a. Number of hours from notification to carrier to pickup of completed product:_____
 - b. Number of hours from pickup of completed product to delivery at destination:_____

BIDDERS NAME AND SIGNATURE: Fill out and submit all pages in "Section 4.- Schedule of Prices", initialing or signing each in the space provided.

Bidder_____ GPO Contractor Code No._____

(City - State)

By_____
(Signature and title of person authorized to sign this bid)

(Person to be contacted)

(Telephone Number)

(Return this page in duplicate.)

*** SAMPLE BID ENVELOPE ***

To ensure proper processing of all bids, the following information is required on all mailed bid envelopes. Bidders using commercial carrier services shall include the Program/Jacket number and the bid opening time/date on the outermost envelope or wrapper.

Program/Jacket: _____

From: _____

Address: _____

Check appropriate:

_____ Bid enclosed

_____ No Bid

U.S. Government Printing Office
536 Stone Road, Suite I
Benicia, CA 94510-1170

Bids will be received
until _____
at 2:00 PM prevailing
San Francisco time.

